

Arkansas Indistar
School Parent and Family Engagement Plan

School Name:	Union Elementary School
Facilitator Name:	Lekia Jones
Plan Review/Revision Date:	10/18/2019
District Level Reviewer, Title:	Genia Bullock
District Level Approval Date:	10/18/2019

Committee Members, Role:
(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Lekia	Jones	Principal
Veida	Starks	Counselor
Evelyn	Matthews	1st Grade Teacher
Karen	McDowell	1st Grade Teacher
Alisha	Vincent	2nd Grade Teacher
Rebecca	Diaz	2nd Grade Teacher

Committee Members, Role:
(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Gwendolyn	Davidson	3rd Grade Teacher
Darla	Posey	3rd Grade Teacher
Melissa	Mitchell	4th Grade Teacher
Beverly	Ward	4th Grade Teacher
Mitchell	Kennedy	5th Grade Teacher
Kashandra	Murphy	5th Grade Teacher

Committee Members, Role:
(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
David	Fant	Media Specialist
Irene	Beck	Instructional Facilitator

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- The school will distribute a periodic newsletter to parents that is developed with participation of the parent-school organization principal, staff, and parent volunteers. It includes school news, a calendar of activities, a brand new parent center, parenting tips related to school achievement such as homework tips, organizational skills, and study skills.
- Parents are able to access and monitor their child's grades using the child's school ID number and a PIN number that was given to them at the beginning of school.
- Each teacher will send home a folder containing student papers and work samples each week. Parents are asked to sign the folder and send it back to school.
- Parents will be updated on their child's academic progress every 4½ weeks through progress reports.
- Teachers will contact parents on an individual basis to communicate about their child's progress.
- The school will use the school website, Student handbook, and Java with Jones to inform parents about the School-Wide Title 1 Plan (Arkansas Consolidated School Improvement Plan- ACSIP). Parents will sign these plans and be told how to get a copy.
- During the first parent teacher conference night, teacher will share student test results from the previous spring testing.
- Parents will have many opportunities throughout the school year to participate in the development and implementation of our school improvement plan.
- Parent surveys will be sent home at the beginning of the school year to survey the needs and wants of the parents and find out the overall rating they assign the school.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- These meetings will include parent-training sessions to help parents Understand how to enhance their child's education.
- These meetings will include family nights that provide opportunities for parents and their child to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement.
- These meetings will be held at various times during the day or evening to better accommodate parents or guardians.
- The school will hold an orientation for parents informing them of the school's participation in the Title 1 Program and encourage them to be involved with reviewing and revising of Union's Title on Plan.
- Teachers will hold parent conferences. Parents will receive a summary of their child's test scores and an explanation of the interventions they are using to assist their child in reaching their highest achievement

goal. Parents will be included in the developing of this plan. Parents and teachers will work together to coordinate a plan for homework and grading procedures.

- Union Elementary School will engage parents and/or guardians in the following types of roles and activities to increase their involvement and support for learning:

*Teacher assistance *Book Fair Helpers

*Grandparents Day *Field Day Volunteers

*Open House *Family Night

*Parent/Teacher Conferences *Red Ribbon Week

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Union will provide opportunities for parents and community members to support the instructional program through our monthly newsletters and school events.
- Parents and former students will help facilitate trainings to help with students' transition to the next grade level. They will share positive highlights of the middle school lessening the anxiety of the movement.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- School staff, parents, and students will develop a school-parent/tstudent compact. The compact will outline how parents, school staff, and students share responsibility for improved student academic achievement and, the means, by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.
- School staff will provide instruction to parents on how incorporate developmentally appropriate learning activities in the home environment and provide assistance to parents in understanding content and how to monitor a child's progress, standards, and academic assessments.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Union will involve parents on school improvement planning committees. The principal and leadership team will share the school improvement plan with interested patrons during multiple publicized meetings.
 - The school will ask parents to serve on curricular and instructional review committees. Parents also serve on the district/school handbook committees addressing student behavior expectations.
 - The school will engage parents in decisions about the allocation of its Title 1, Part A funds for parental involvement.
 - The school will send out a survey to all parents asking for feedback on how to improve the school.
-

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Parents may check out materials, use the computer to check grades, and visit educational websites. Parents will be encouraged to view the Title 1 Plan located in the parent resource center. The resource center is open during school so that the parent coordinator may assist them if needed.
-

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- The school will engage parents in the annual evaluation of the Title 1, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff. The Title 1 Committee made up of teachers, parents, the school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in numbers of parents participation in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.
-

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions

the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- The school will ask parents to fill out a parent interest survey at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically
- The school will use the results of the parent interest survey to plan the parental involvement activities for the year.
- The school will evaluate the activities that were suggested by the parents at the end of the annual parental involvement plan evaluation.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

Hint

- The school will conduct an Annual Title 1 Meeting for parents of the students who participate in the Title 1, Part A Program.
- The school will hold their annual Title 1 meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.
- For each Title 1, Part A School, an annual Title 1 meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Template_for_references) (http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Template_for_references)

District Feedback:

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1: Jointly Developed:	<input type="checkbox"/>	<input type="checkbox"/>		
2: Annual Title I Meeting:	<input type="checkbox"/>	<input type="checkbox"/>		
3: Communications:	<input type="checkbox"/>	<input type="checkbox"/>		
4: School-Parent Compact:	<input type="checkbox"/>	<input type="checkbox"/>		

5: Reservation of Funds:	<input type="checkbox"/>	<input type="checkbox"/>		
6: Coordination of Services:	<input type="checkbox"/>	<input type="checkbox"/>		
7: Building Capacity of Parents:	<input type="checkbox"/>	<input type="checkbox"/>		
8: Building Capacity of School Staff:	<input type="checkbox"/>	<input type="checkbox"/>		
9: Building Capacity - Discretionary:	<input type="checkbox"/>	<input type="checkbox"/>		

For **Save and Preview, if pdf does not appear, please check pop-up settings.*